



January 1, 2023

Re: Adient ePPAP System for Supplier PPAPs

Dear Valued Supplier,

As part of the Adient's continuous improvement initiative, we have launched a new PPAP system for North American external suppliers. Note, suppliers in the other regions have been using this system since 2019.

This system will allow us to manage all our supplier PPAPs in a central database, track timeliness of PPAP deliverables, and automate the annual requalification process. It is Adient's expectation that if you receive the email invite to register on ePPAP through Covisint, you do so.

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When a PPAP submission is required, an e-mail will be generated automatically from the system and sent to you directly. You will be requested to access the ePPAP Supplier Portal via our Covisint Portal to view your assigned PPAP's. Details of how to access and register, if necessary, will be included in the e-mail.

Below is the link for help on ePPAP onboarding:

<https://www.adient.com/wp-content/uploads/2023/01/E-PPAP-HELP-COVISINT-PORTAL-ONBOARDING.pdf>

Any questions regarding Covisint access can be directed to Covisint.gen@adient.com. Questions on ePPAP can be directed to the requesting Adient Quality Engineer, who can engage the IT team to help with onboarding or technical issues.

Please note that failure to comply with this requirement may result in a non-compliance supplier chargeback fees.

As always, the Adient team thanks you in advance for your collaboration on this endeavor.

Thank you,

Adient Quality Leadership